

## Announcement Regarding the Application of Short-Term Overseas Studies Subsidy for the Fall Semester of 2023

I. Pursuant to the National Chengchi University Short-Term Overseas Studies Subsidy Guidelines and the Implementation Details, Office of International Cooperation hereby announces the application of Short-Term Overseas Studies Subsidy for the Fall Semester of 2023.

### II. Eligibility:

1. Applicants shall be a student who is officially enrolled in the National Chengchi University (hereafter referred to as the "NCCU").
2. ROC nationals and applicants who have a household registration in the ROC shall have priority for the application of the subsidy.
3. Applicants' foreign language proficiency shall meet the NCCU Language Requirements.
4. Applicants with outstanding academic performance (the average grade should be within top 30% in class rank for undergraduate students) are eligible to apply for the Subsidy.
5. Only students who have been nominated by the Office of International Cooperation (hereafter referred to as the "OIC") or their respective colleges or departments for the exchange program, or those who applied to overseas universities by themselves and are granted admission for the Fall Semester 2023 (August 2023 to January 2024) may apply for the Subsidy.

III. Application Period: April 17, 2023 to 5 pm, May 19, 2023.

### IV. Required Documents:

1. Application form.
2. Academic transcript(s).
3. Certification of class ranking (only applicable to undergraduate students).
4. Study plan (within 2 A4 pages).
5. The original and a photocopy of the letter of acceptance from the host university (The original copy will be returned to applicants after review. If applicants have not yet received the letter of acceptance, please print the admission list as proof).
6. A valid certificate of foreign language proficiency.
7. Other relevant supporting documents.

### V. Application Procedure:

1. Complete the application form.
2. Sign the form and submit it along with the required documents to the OIC, located on the 7<sup>th</sup> floor of the Administration Building, by 5pm, May 19, 2023.

#### VI. Remarks:

1. Students applying for exchange to universities in Mainland China are not qualified to apply for the Subsidy.
2. Certificate of foreign language proficiency: please submit a relevant certificate of proficiency in which the language that will be used as the medium of instruction in the host university. Additional certificate(s) of proficiency for other languages can also be provided.
3. All applicants should submit an up-to-date transcript (including the Fall Semester 2022); Undergraduate applicants should also submit an up-to-date certification of class ranking (including the Fall Semester 2022).
4. **Subsidy recipients shall take and pass a minimum of six (6) NCCU credits or 12 ECTS (European Credit Transfer and Accumulation System) each semester (or academic quarter) during the study aboard period.** While study abroad all recipients shall be enrolled in NCCU and pay the tuition fees to NCCU. If recipients fail to comply with the above-mentioned regulations, the Subsidy will be revoked and the subsidy which had been paid out will need to be returned.
5. Subsidy recipients shall complete all relevant procedures at their enrolled department or graduate school prior to the departure. Procedures and regulations for study abroad course selection and credit transfer can be found on the NCCU Office of Academic Affairs' website.
6. The subsidy will only be granted if recipients attend an in-person study abroad program and travel to the host university.

VII. For further inquiries, please contact Ms. Rita Lee (ritalee@nccu.edu.tw)

#### VIII. Reference:

- Application Form
- National Chengchi University Language Requirements for Applying Short-Term Overseas Studies Subsidy
- National Chengchi University Short-Term Overseas Studies Subsidy Guidelines  
<https://oic.nccu.edu.tw/Upload/FileManager/e865d5fb-3478-42c5-bd9e-c5116fdc5b60.pdf>
- National Chengchi University Short-Term Overseas Studies Subsidy Guidelines Implementation Details  
<https://oic.nccu.edu.tw/Upload/FileManager/f855bec8-6252-4117-bb85-5ab653097405.pdf>